

Must be filled out in English

Pre-Screening Form	
Proposed Position Title: Agency Name: <i>Edvectus</i> Screening Date:	
Candidate Name (as in passport- First Middle Surname)	<i>as in passport eg Sara Fatima Hussein</i>
Nationality	<i>passports you hold. If you hold two list both. eg Jordanian/Canadian</i>
Age and Date of Birth (dd/MONTH/yyyy)	<i>eg 37 years old, date of birth 12 October 1969</i>
Marital Status	<i>Married, single, widowed, divorced</i>
Number of dependents who may or will come with you	<i>If you are not sure, list them anyway. If none, put 0.</i>
Education Qualification and University	<i>University education only . eg Bachelor Degree, University of Damascus</i>
National Service Completion	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Residence Location (are you willing to relocate?)	<i>Where are you living now? list city and country .</i>
Employment status and Current Position (eg employed and job title)	<i>eg, Employed - Math Teacher</i>
Total years of teaching experience	<i>sum up your years of full time teaching experience in a regular classroom setting</i>
Brief career history – list teaching subjects and grades and years of experience of each	<i>eg Math teaching (grades 2-3)- 2 years, English teaching (grade 6) - 3 years</i>
What are your areas of Interest based on your previous experience / Education? Eg what job are you applying for?	<i>see the list - they are looking for Kindergarten teachers and specialist subject teachers for grades K-3. They do not want teachers above grade 5 so don't list that.</i>
Reason for gaps in employment (If any)	<i>eg, maternity leave or unemployed from 2/20-3/21 due to pandemic</i>
What is the reason for changing your current job?	<i>good reasons are- looking for stable government work, professional development etc. Money alone should not be your main reason.</i>
Why are you interested to apply for Emirates School Establishment/Federal Agency for Early Education?	<i>list the amount you make monthly and the currency</i>
Current Monthly Salary / any additional benefits. Indicate what currency	<i>list the amount you make monthly and the currency</i>
Expected monthly Salary (indicate currency)	<i>be realistic- if your expectations are out of line with the project you may not be selected</i>
Notice Period	<i>eg 3 months notice, or Must resign by May for a September start</i>
Are you fully vaccinated for Covid 19?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Officially Exempted
Have you worked/interviewed by Emirates School Establishment before? (if yes - mention interviewed with who OR job title, and date)	
Are there any times or dates that you would not be able to come for an interview? (If not please specify the suitable time. Note the time zone)	<i>give as much information as possible and include the time zone. You should be as flexible as possible. NOTE if these are times you ARE or ARE NOT available such as "I am available Mondays and Wednesdays from 10am to 10pm"</i>
Do you have any relatives working in Emirates School Establishment? (if yes, mention name & position)	<i>direct relatives- parents, siblings, children, first cousins, spouse. Do not bother listing very distant relatives</i>

Save the document as **YOURNAME _ SCREENING FORM** and email it back to FAEE@edvectus.com

Internal Use Only	
Communication Skills Level (1=Weak, 5=Strong)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Functional experience for the role: Cultural fit and potential to grow: Motivation for the job: Development Area (if any):	